Announcement of Anubansriwattanawittaya School

Subject: Recruitment of Foreign Temporary Employees for Teaching Positions

Anubansriwattanawittaya School, under the Sakaeo Primary Educational Service Area Office 2,is seeking to recruit a qualified individual for the position of **Foreign Temporary Employee (Foreign Teacher).** To ensure the recruitment process adheres to official regulations, it is conducted in accordance with the Ministry of Finance Regulations on the Payment of Government Employees B.E. 2526 and its subsequent amendments (No. 2, B.E. 2536 and No. 3, B.E. 2539), Ministry of Finance Letter No. Gor Kor 0527.6/Wor 31 dated April 26, 1999, and the Delegation of Authority Order from the Office of the Basic Education Commission No. 1607/2552 issued on September 17, 2009.

Therefore, the school hereby announces the recruitment for the position of Teacher within the **Intensive English Program (IEP)**, with the following details:

1. Position and Remuneration

1.1 Position: Monthly Temporary Employee (Foreign Teacher)

1.2 Vacancy: 2 Positions

1.3 Remuneration: Monthly Salary: 22,000 – 40,000 THB (Depending on qualifications and experience).

1.4 Contract Duration: April 1, 2026 – March 31, 2027

2. General Qualifications for Applicants

2.1 Gender and Age: Male or female, aged 25 years or older.

2.2 Native Speakers and ESL Teachers:

- **Native Speakers:** From the United Kingdom, United States, Canada, Australia, and New Zealand.
- **English as a Second Language (ESL) Teachers:** From countries such as South Africa, Netherlands, Sweden, Ireland, France, Philippines, etc.

2.3 Language Proficiency (For ESL Applicants):

- Must have studied in an English-speaking country for at least 1 year, **OR**
- Must possess one of the following English proficiency test scores: **TOEIC 650+**, **IELTS 5.5+**, **TOEFL 550+**, or equivalent certification from a reliable institution.

2.4 Identification: Must possess verifiable identification documents, such as a valid Passport or National ID.

2.5 Educational Background:

- Must hold a Bachelor's degree or higher.
- Applicants with a degree in **Education** or **prior English teaching experience** will be given special consideration.

2.6 Teaching License:

- Must hold a valid Foreign Teaching License, **OR**
- Be eligible to apply for a **Teaching Permit without a License**, in accordance with the regulations of the Teachers' Council of Thailand (Kurusapa) and other government guidelines.

2.7 Health: Must be in good physical and mental health.

2.8 Criminal Record: Must not have a prior criminal record or have served a prison sentence.

3. Application Process

3.1 Application Submission

Applicants can choose one of the following methods to apply between **March 10 – 16, 2026**

1. **Online Application:** Submit the application form and all required documents via Email to: **sriwattana2702@gmail.com**
2. **In-person Application:** Submit the application form and required documents at the **Administration Office, Leelawadee Building**, during official working hours (**08:00 AM – 04:30 PM**).

3.2 Required Documents

Applicants must provide the following:

1. **Application Form:** 1 copy.
2. **Photographs:** Two 1-inch photos (taken within the last 6 months).
3. **Passport:** 1 copy.
4. **Degree Certificate:** 1 copy of the Bachelor's degree or a graduation certificate approved by the University Council.
5. **Academic Transcript:** 1 copy.
6. **Teaching License/Permit:** 1 copy of the Foreign Teaching License or the Teaching Permit without a License.
7. **English Proficiency Test Result:** 1 copy (Test date must be within the last 2 years).
8. **Medical Certificate:** 1 copy.
9. **Teaching Experience Certificate (if any):** 1 copy.

Note: For all documents listed in items 3–9, **original documents must be presented for verification.**

- **Email applicants:** Bring originals on the interview date.
- **In-person applicants:** Bring originals on the day of application.

4. Announcement of Eligible Candidates

Anubansriwattanawittaya School will announce the list of qualified applicants eligible for the Foreign Teacher recruitment process by **March 17, 2026.**

The announcement will be posted at:

- **Anubansriwattanawittaya School** (On-site Notice Board)
- **Official Website:** https://www.sriwattana.ac.th

5. Selection Criteria and Methods

Anubansriwattanawittaya School will conduct the selection process based on a Qualification Assessment and an Interview, with a total score of 100 points, detailed as follows:

5.1. Position-Specific Qualification Assessment (50 Points)

Evaluation of the candidate's direct qualifications, educational background, and relevant certifications.

5.2. Interview (50 Points)

The interview will assess the candidate's suitability based on the following criteria:

- **Personal and Educational Background:** Your history and academic achievements.
- **Personality and Communication:** Overall appearance, mannerisms, and verbal communication skills.
- **Knowledge, Skills, and Experience:** Professional competency and teaching background.
- **Aptitude and Problem-Solving:** Quick thinking and the ability to handle various situations (Resourcefulness).
- **Attitude and Professional Values:** Perspective on education and teaching commitment.

6. Date, Time, and Venue for Selection

Anubansriwattanawittaya School will conduct the Qualification Assessment and Interview on **March 20, 2026.** The examination venue will be announced simultaneously with the List of Eligible Candidates.

7.Terms and Conditions of Application

Applicants are responsible for verifying and certifying their own eligibility in accordance with both the general and specific qualifications stated in the recruitment announcement. All details provided in the application and all submitted evidence must be accurate and complete. Any error caused by the applicant for any reason, or if the educational qualifications do not match the position's requirements resulting in ineligibility, shall render the application and the selection process for that individual null and void."

8. Ranking and Validity

Candidates will be ranked in descending order based on their total scores. In the event of a tie in total scores, the candidate with the higher interview score will be ranked higher. If a tie still persists, the candidate who applied earlier (based on the application sequence number) will be ranked higher.

The list of successful candidates will be valid for a period of one year from the date of announcement. However, the previous list will be invalidated if a new selection process for the same position is conducted and a new list is officially announced, or if the Office of the Basic Education Commission (OBEC) orders otherwise.

Furthermore, a candidate's name will be removed from the list in any of the following cases:

1. The individual has already been employed.
2. The individual has waived their right to employment.
3. The individual fails to report for duty within the specified time.
4. The individual is unable to commence their duties as scheduled.
5. The individual is found to lack the qualifications specified in the recruitment announcement.

9. Announcement of Selection Results

Anubansriwattanawittaya School will announce the list of successful candidates, ranked in descending order based on their total scores, **by March 23, 2026.**

The results will be available through the following channels:

- **Anubansriwattanawittaya School** (On-site Notice Board)
- **Official Website:** https://www.sriwattana.ac.th

10. Employment Contract Signing

The successful candidate is required to sign the employment contract on March 25, 2026, at **09:00 AM. Venue: Administration Office, Leelawadee Building.**

Announced on March 10, 2026.

(Signature)

(Miss Nitaya Seanjaikla)

Director of Anubansriwattanawittaya School

Recruitment Schedule: English Language Teacher

Anubansriwattanawittaya School

Sa Kaeo Primary Educational Service Area Office 2

(Attached to the Announcement dated March 10, 2026)

No.	Procedure	Date	Remarks
1.	Recruitment Announcement	March 10, 2026	
2.	Application Period	March 10-16, 2026	
3.	Announcement of Eligible Candidates	March 17, 2026	
4.	Teaching Demonstration and Interview	March 20, 2026	
5.	Announcement of Successful Candidates	March 23, 2026	
6.	Reporting and Contract Signing	March 25, 2026	